

**OLD MILL BOATHOUSE
BOARD MEETING
10 January 2006**

The meeting was called to order at 6:12 PM.

In Attendance:

Doug Murney	President
Mark Shaw	Vice President
Dave Smith	Treasurer
Ron MacPherson	Secretary
Gordon Clay	Canoe & Kayak
Barry Whiston	Operations Manager
Geoff Williamson	Sailing (arrived at 7:32)
Kevin Near	City of Port Moody
George McLeod	Paddling
Adrian McFarlane	Rowing
Ryan Neilson	Sailing (arrived at 7:32)
Allison Dobb	Guest

0.0 Bob Parsons, project manager, City of Port Moody addressed the Board regarding the restaurant project. The Spectra Company, operator of the Boathouse restaurants, has been selected to build the restaurants. The plan is currently under review by the environmental committee. Public consultation on the project will be held in the near future. Construction is planned for August 2006 with opening by April 2007. The project will include a lease space for the City.. The restaurant will cover 7500 sq ft.

Kevin Near is a member of the project team. Kevin will inform the Board when the consultation process begins.

Mr. Parsons indicated that he would be pleased to receive feedback from the Board.

1.0 Minutes

Minutes of the meeting of 8 November 2005 were adopted as circulated.
Minutes of the Annual General meeting of 22 November 2005 were adopted as circulated.

2.0 Business Arising

2.1 Building Security System (key plan) no report
Action: Barry

2.2 RPSA Storage

RPSA has received approval to proceed with the project. Construction should start this month.

2.3 Waivers for OMBH users.

Kevin produced e-mail from Paul Rockwell indicating his approval of our proposal to include the OMBH and the City of Port Moody in the existing waivers of the member clubs. Ron will confirm this with Mr. Rockwood.

Action: Ron

2.4 Operations Manager Contract.

Under discussion

Action: Doug

2.5 Murray Clarke Connector

A letter was received from the City of Port Moody asking for a nomination to the Murray-Clarke Connector Liaison Task Force. Doug agreed to be the Board's nominee. Ron will be the second.

2.6 Ownership of equipment

Kevin reported that the wording in the License of Occupation regarding the equipment "owned by the City" is standard wording used in all licenses. It is intended to have the equipment revert to the City in the event of the Board becoming insolvent.

The City declined the Board's request to have the value of the equipment, paid for by the Board, credited to the Board's account.

Kevin will request a reply in writing on behalf of the Board.

2.7 OMBH as a booking agent

Tabled

Action: Ron

2.8 2005 – 2006 Budget

The budget was approved by the Annual General meeting of 22 November, 2005.

3.0 Reports

3.1 President

The contracts for Go Rowing and Paddling and Rocky Point Sailing are due for renewal. Doug, Mark, Dave & Barry will be involved in the process.

Action: Doug

3.2 Vice President

No report

3.3 City of Port Moody Report

Construction at Rocky Point Park should be completed by February, 2006.

The sign has been saved and is being held in storage for pick up. Allison will deliver it to the OMBH and Gordon will get a team together of refurbish it.

The Board should contact Paul Rockwood to determine the likelihood of the Board receiving a grant from the City, as it is a 'political' process. Ron will do this.

Kevin requested a work plan for 2006. Barry and Ron will do this.

3.4 Treasurer's Report

Dave circulated the OMBH Deposits statement.

	Revenue	budget	variance
November	3,382	2,967	415
December	2,771	2,467	311
To January 11	1,045	7,167	(6122)

The revenues are net of refundables and insurance costs.

3.5 Operations Managers' Report

A meeting on how to access Provincial grants will be held at Coquitlam City Hall on January 11 from 6-9PM. Attendance is by invitation. Dave agreed to be our representative.

An advertisement for the OMBH is posted in Happening.

The OMBH will be included in a brochure, published by the City, publicizing rental facilities.

The 'Serve it Right' certificate is no longer required for family events due to a change in Provincial regulations. A City bylaw can over ride this change.

The Great Room will be rented to a day care provider from Monday to Friday over the next 4 – 6 weeks while repairs caused by water damage are made to their usual location.

Shaw provided a quote on TV and cable hook-up to the site. Adrian & Allison will look into this and a wireless connection. They will circulate a proposal by e-mail for Board consideration.

Action: Adrian

4.0 New Business

4.1 Boaters' Day

Boaters' day will be May 6, 2006 starting at 1 PM. Gordon will be the lead. Allison and Ron will assist.

Action: Gordon

4.2 Common Room

Adrian suggested some improvements for the common room including mirrors along one wall, removing the 'blackboard' and replacing with a second whiteboard. Adrian will make a proposal for the next meeting.

Action: Adrian.

4.3 Great Room Kitchen

Barry will contact Don Ward at the City to find out the best way to refinish the kitchen floor.

Action: Barry

5.0 Correspondence none

The meeting was adjourned at 8:15 PM

Next meeting is 21 February 2006 at 6:00 PM

Ron MacPherson

Secretary